



Park Facility Use Permit

City of Long Lake
450 Virginia Avenue
PO Box 606
Long Lake, MN 55356
Phone: (952) 473-6961

Park/Facility: _____

Date Issued: ____/____/____

This form must be completed and submitted with your park reservation fee prior to the requested date. A permit will be issued provided there is no scheduling or policy conflict pertaining to the date or facility requested. Dates may not be reserved until a Park Facility Use Permit has been approved by City staff. PLEASE NOTE: No application will be considered complete unless submitted with the applicable park reservation fee. FEES MAY NOT BE WAIVED for non-profit organizations.

Organization / Applicant Information

Name of Organization: _____

Contact Person: _____ Daytime Phone: _____

Address: _____ City/State/Zip: _____

Applicant Is:

A City of Long Lake **Resident** Individual or Business - **\$15.00** Per Date Requested

A **Non-Resident** Individual or Business - **\$25.00** Per Date Requested

Reservation Information

Facility Requested: _____ **PARK**

Date Requested: ____/____/____ Arrival Time: _____ AM / PM

Estimated Attendance: _____ Departure Time: _____ AM / PM

Description of Use/Event: _____

Applicant Signature

The person(s) and or organization(s) using City of Long Lake Facilities, by signing and accepting this permit, agree to indemnify, defend, and hold harmless forever the City of Long Lake for any damages to City property by any participant or public involved and agree to assume all liability for injury or death of any participant or public involved. Any damage to facilities or equipment shall be reported immediately.

I hereby certify that I am an agent of the above-named organization and I am authorized to accept in their name the responsibility for observance of the rules and regulations of the City of Long Lake.

Signature

Date

FOR OFFICE USE ONLY		
Park Facility Reservation Fee		
Total Due: \$ _____	Date Received: ____/____/____	Check # _____
Permit Is -	<input type="checkbox"/> APPROVED	Staff Signature _____
	<input type="checkbox"/> DENIED for the following reason(s)	_____

This permit MUST be on user's person while in the park and made available to City personnel upon request. Violations of park ordinances are petty misdemeanors and can result in revocation of permit.