



**MINUTES  
CITY COUNCIL MEETING  
November 17, 2009**

**CALL TO ORDER**

The meeting was called to order at 6:42 pm.

**Present:** Mayor Pro-Tempore: Brian Carpenter; Council: Sharon Henderson and Liz Olson

**Staff Present:** City Administrator: Terrance Post; Public Works Director: Marv Wurzer; Fire Chief: James Van Eyll; and City Clerk: Jeanette Moeller

**Absent:** Mayor: Randy Gilbert; and Council: Sam Rettinger (with prior notice)

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

*A motion was made by Olson, seconded by Henderson, to approve the Agenda as presented. Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Approve Minutes of November 2, 2009 City Council Work Session
- B. Approve Minutes of November 2, 2009 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Accept the \$100 Donation from RMG and Jennifer Finkelstein for Deposit Into the Special Fire Fund
- E. Adopt Resolution No. 2009-32 Appointing Candidates Amanda Humphrey and Grant Nalls to the Position of Paid On-Call Firefighter for the City of Long Lake

*A motion was made by Henderson, seconded by Olson, to approve the Consent Agenda as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

**Fire Chief James Van Eyll, Introduction of New Firefighter**

Fire Chief Van Eyll introduced Grant Nalls, new LLFD firefighter. Mr. Nalls also has a younger brother currently serving on the Department.

**Jim Gulbranson, Long Lake Area Chamber of Commerce**

Mr. Gulbranson appeared on behalf of the Chamber of Commerce to request:

- Consideration of a temporary zoning "amnesty" to encourage businesses to locate in Long Lake;
- Discussion of rezoning Willow Drive to B2, as opening of the Harvest Moon grocery store off Willow Drive in Orono could be a catalyst for further retail development;
- Partnership with the Chamber of Commerce to pursue city-wide availability of high speed internet. Some businesses have chosen to locate elsewhere in neighboring cities because Long Lake lacks high speed internet technology.

Mr. Gulbranson invited Council and staff members to attend a meeting with a group of local business owners and other interested individuals at the Country Cake Cupboard on Thursday at 6:00 pm to further discuss these and other ideas.

Mr. Andre Thomas, co-owner of Psinergy located across the street from JEM Technologies, had contacted Qwest Communications and the supervisor for the Wayzata communications hub to request high speed internet access for Long Lake. He advised that the supervisor indicated all that would be necessary would be for Qwest to add a terminal capable of serving Long Lake on a small parcel of land, and some digging would be required for adding lines. The supervisor noted the only reason high speed internet had not been located in Long Lake to date was that nobody had contacted the planning engineer to request it.

Council members discussed the Chamber's requests and ideas at length, and thanked Mr. Gulbranson and the Chamber for their active involvement and communication with the City.

## **BUSINESS ITEMS**

### **Application for Payment No. 7 (Final) from GMH Asphalt Corporation for the 2008 Street Reconstruction Project**

Post indicated that this item last appeared on the October 20, 2009 Council meeting agenda. The action at that meeting was to not final the contract and to continue withholding \$15,000 of retainage because of possible pending corrective actions for a technical deficiency at a property at 2074 Neilson Avenue. Project Engineer Muse has communicated directly with the resident since that time and he has indicated it is her desire to not request any additional repairs.

Staff therefore recommends approval of the payment request in the amount of \$15,000.00. This payment is entirely represented by the release of all project retainage and will allow the 2008 project construction contract to final.

*A motion was made by Henderson, seconded by Olson, to approve Application for Payment No. 7 (Final) from GMH Asphalt Corporation in the amount of \$15,000.00 for the 2008 Street Reconstruction Project. Ayes: all.*

### **Authorize TH 12 Watermain Replacement Project Engineering Construction Services**

Post reported that in January the Council authorized the execution of an agreement for engineering services, plans, specifications and bidding documents for the TH 12 Watermain Replacement Project. Since the bid opening and award to Hennen Construction, the project has begun and is now essentially complete save for a few punchlist items.

During this construction time period SEH has been present for field construction observation services, paid a soil boring invoice, and provided construction administrative services without an underlying agreement to be compensated for such services. This agenda item addresses this situation. Project Engineer Toby Muse provided a projects engineering services cost analysis that was requested to demonstrate the reasonableness of this request.

Staff is satisfied that these "Phase II" engineering services are reasonable and recommends approval of the SEH proposal to provide such services at a cost not to exceed \$13,539.00.

*A motion was made by Olson, seconded by Henderson, to approve Short Elliot Hendrickson (SEH) proposal for TH 12 Watermain Replacement Project engineering construction services in an amount not to exceed \$13,539.00. Ayes: all.*

## **OTHER BUSINESS**

**Park Board Meeting** – Council member Henderson updated the Council on topics discussed at the Park Board:

- The Park Board agreed it was unnecessary to flood an ice rink at Hardin Park this year. Hardin Park was not flooded last year, and no complaints were received. The Board also discussed whether the lights at the Holbrook Park rink could be left on until 10:00 pm for skaters, especially during school breaks. Public Works Director Wurzer will be researching how the timer for the lights could be used to implement the change.
- The Board discussed the potential of using the city sewer easement / maintenance access road by the Wolf Pointe Woods neighborhood as a trail connection to the Mn/DOT trail. It was agreed the expense of putting in a trail in the easement area with its steep incline would be too cost prohibitive; however, staff will be exploring options to make the maintenance access road safer to navigate for individuals using it to reach the trail system. Council members briefly discussed alternative options for creating a trail connection for neighborhoods on the east end of town.
- The Park Board reviewed the stormwater project in Nelson Lakeside Park and expressed some concerns about the grading work as completed and the poor quality of the topsoil used. Wurzer further described the current conditions at the site and repairs that will need to be made. Council and staff discussed the terms of the warranty for the project.
- Lastly, the Board also commented on seasonal restroom facilities at Nelson Lakeside Park. It was noted that one portable restroom unit proved to be inadequate to serve the needs of the park over the past summer, and additional units should be allocated to the park in 2010. Council and staff discussed how special events and large park gatherings impact restroom facility usage.

**Wreath at Veterans Memorial** – Wurzer thanked Otten Bros. Nursery for their donation of a memorial wreath for display at the Long Lake Veterans Memorial in honor of Veterans Day.

**Meeting with Hennepin County Commissioner** – Council member Olson inquired about the recent meeting Mayor Gilbert and Council member Henderson had attended with Hennepin County Commissioner Jan Callison. Council member Henderson indicated that the primary purpose of the meeting was to initiate a relationship with Commissioner Callison, inform the County of the status of Highway 12 including the erosion issues, and to be sure the City is on the County's "radar". Commissioner Callison also received a copy of the turnback plan previously established through the Highway 12 Turnback Committee. Post had followed up the meeting with a letter signed by the Mayors of Long Lake and Orono. Council member Olson expressed concern that the turnback plan had been presented to the Commissioner, and asked that the full Council be more involved in preparation for these types of meetings in the future.

**Snowplowing of Wayzata Boulevard** – Post informed the Council that this year Hennepin County would be snowplowing old Highway 12 / Wayzata Boulevard W.

**League of MN Cities Conference** – Post stated he would be out of the office on Thursday attending a League of Minnesota Cities legislative conference.

**Congratulations to Orono Girls Soccer** – Post congratulated the Orono Girls Soccer team on their championship win.

**City Hall Phone System** – City Clerk Moeller indicated that the City Hall voicemail system had failed and would be repaired promptly. She advised that callers may experience long ring times as all calls will be routing to the front desk until repairs are complete.

**Communication with City Council** – Mayor Pro-Tempore Carpenter stated it is great to have members of the community come to speak to the Council during Open Correspondence, as it is really good for the Council to hear from people about what is on their mind. He encouraged people to step up and communicate, and expressed his appreciation for the Chamber on their communication efforts.

**ADJOURN**

Hearing no objection, Mayor Pro-Tempore Carpenter adjourned the meeting by general consent at 7:30 pm.

Respectfully submitted,

Jeanette Moeller  
City Clerk