



MINUTES
CITY COUNCIL MEETING
October 6, 2009

CALL TO ORDER

The meeting was called to order at 6:30 pm.

Present: Mayor: Randy Gilbert; Council: Sam Rettinger, Sharon Henderson, and Liz Olson

Staff Present: City Administrator: Terrance Post; and Public Works Director: Marv Wurzer

Absent: Council: Brian Carpenter (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Henderson, seconded by Olson, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of September 8, 2009 Joint City Council and Planning Commission Meeting
- B. Approve Minutes of September 15, 2009 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Accept Quote from Dalbec Roofing for Storm Damage Repairs to the Public Works Building
- E. Approve Change Order No. 1 from Sunram Construction, Inc. for the DT SWM Improvements Project

A motion was made by Rettinger, seconded by Henderson, to approve the Consent Agenda as presented.

Regarding Consent Agenda Item E, Mayor Gilbert asked whether the City would be holding back adequate retainage following project completion. Post clarified that Item E was a Change Order rather than a pay application, and the contractor has submitted two pay applications thus far with additional applications to come.

Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Change Order No. 1 from G.L. Contracting, Inc. for TH12 Watermain Repair Project

Post indicated staff received Change Order No. 1 from G.L. Contracting, Inc. for the TH 12 Watermain Repair Project in the amount of \$13,480.00. Project engineer Toby Muse of SEH reviewed the change order request and made a field decision, after consultation with Public Works

Director Wurzer and Mayor Gilbert, to authorize the additional work. The change order was necessitated by the fact that another existing watermain joint failed during line pressurization in preparation of a pressure test. Change Order cost components include crew labor, 12" Snaplok pipe, and trench box rental that were authorized on a time and materials basis.

The original contract amount is \$108,802.10. It is not anticipated having to pay the contractor the full amount of the original contract for repair items included in the initial scope; therefore, the original contract amount may or may not be exceeded by this Change Order subject to demobilization, extent of repairs necessary, and verification of final quantities.

Staff recommends approval of Change Order No. 1 in the amount of \$13,480.00.

Mayor Gilbert summarized his conversation with Public Works Director Wurzer and discussed his decision to authorize the work.

Public Works Director Wurzer described the pressure test process, the events necessitating the additional work on site, and indicated when the new pipe would be online.

Council member Olson questioned how the Wolf Pointe Woods has been affected by the project.

Wurzer indicated better weather was desired to remove equipment from the site and that an assessment of where restoration is needed in the project area would be made once equipment is out.

A motion was made by Olson, seconded by Henderson, to approve Change Order No. 1 from G.L. Contracting, Inc. in the amount of \$13,480.00 for the TH 12 Watermain Repair Project. Ayes: all.

Receive Planning Consultant Report on 2325 West Wayzata Blvd Zoning Compliance

Post stated that this agenda item was not intended as an action item but rather to formally acknowledge receipt of Planning Consultant Ann Perry's report on the property. Post indicated he has been advising the Council of ongoing issues with the property in his Friday updates. The next step in the process would be to discuss possible courses of action with the City Attorney, likely during a closed session meeting.

Council member Olson questioned whether the property owner was making any moves towards bringing his property into zoning compliance.

Post responded that there were multiple issues and communications need to take place between the business owner and the City.

Council member Rettinger suggested expenses incurred in reviewing the zoning compliance issues be tracked, noting that the business has not been compliant since day one.

OTHER BUSINESS

October City Newsletter – Post noted that copies of the October City newsletter had been distributed to Council members as a bench handout. Page 3 of the newsletter contains the results of the community survey sent out along with second quarter utility bills. Response to the survey had been pretty high, with 214 responses received.

Upcoming Community Events – Post reported that the Westonka Historical Society was sponsoring an event at Gale Woods Farm on Sunday, October 25 from 12:00 noon to 4:00 pm in

celebration of the City of Minnetrista's 150th anniversary. He also stated that the Long Lake Area Chamber of Commerce would be hosting the annual Safe Trick or Treating in Long Lake event for children aged 10 and under, accompanied by a family member, beginning at 10:00 am at Long Lake Fire Station 1 on Saturday, October 31. Mayor Gilbert further added that the Long Lake Fire Department is hosting their annual Kids Day Open House on Saturday, October 10 from 1:30 pm to 3:30 pm and encouraged families to attend.

Community Survey – Council member Henderson asked what the next steps would be regarding the community survey results. Post replied that a number of the questions had solicited comments in sentence form. City Clerk Moeller would be summarizing comments categorically. The next step would be to determine whether responses received could have any budget impacts prior to adoption of the final budget.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 6:46 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk

MEETING MINUTES TRANSCRIBED FROM AUDIOVISUAL RECORDING