



**MINUTES
CITY COUNCIL MEETING
September 15, 2009**

CALL TO ORDER

The meeting was called to order at 6:33 pm.

Present: Mayor: Randy Gilbert; Council: Sam Rettinger, Sharon Henderson, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; City Engineer: Toby Muse; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

*A motion was made by Henderson, seconded by Carpenter, to approve the Agenda as presented.
Ayes: all.*

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of September 1, 2009 City Council Work Session
- B. Approve Minutes of September 1, 2009 City Council Meeting
- C. Approve Vendor Claims and Payroll

*A motion was made by Rettinger, seconded by Olson, to approve the Consent Agenda as presented.
Ayes: all.*

OPEN CORRESPONDENCE

John Paul Yates, Congressman Erik Paulsen's Office

Mr. Yates introduced himself to Mayor Gilbert and Council members and described the services Congressman Erik Paulsen's office is available to offer to residents and city officials. Services include assisting in scheduling tours for Washington, DC attractions and trip planning; helping obtain flags flown over the Capitol Building; and answering questions relating to public policy and legislation.

BUSINESS ITEMS

Application for Payment No. 3 (Final) from GMH Asphalt Corporation for the 2008 Street Reconstruction Project

Post indicated staff received Application for Payment No. 6 from GMH Asphalt Corporation for the 2008 Street Reconstruction Project. The payment application represents both contract period earnings of \$39,430.25 for the period ended May 31, 2009 as well as the release of \$30,245.89 in remaining 5% retainage being withheld allowing the job to final. Project Engineer Toby Muse of SEH has reviewed the application and found it to be in order. Post noted that the contract amount is being finalized at a final contract amount of \$644,348.05, a reduction of \$17,984.08 or 2.7%,

primarily due to reduced job item quantities. Staff recommends approval of the payment request in the amount of \$69,676.14.

Council member Henderson indicated one of the homeowners on Neilson Avenue had contacted her and said that the water issue on the roadway was not repaired in front of their home. They still have water pooling in front of their driveway and there appears to be a hump of asphalt there.

Wurzer had not heard of the complaint previously.

Council member Henderson stated she had the resident's specific address and suggested the property be looked at prior to approval of the application.

A motion was made by Rettinger, seconded by Henderson, to table action on this agenda item until the next meeting to allow for further review of a Neilson Avenue resident's concern. Ayes: all.

Preliminary 2010 General Fund Operating Budget and Levy

Post reported that the Council had tasked staff with direction to achieve the delivery of 2010 General Fund services with a preliminary 3.0% operating levy increase. This direction has been incorporated into the development of a balanced proposed 2010 General Fund budget. The proposed 2010 preliminary operating levy of \$882,046 coupled with the required 2010 debt service levy of \$153,337 produces a total 2010 preliminary levy of \$1,035,383 or a \$9,540 a (0.93%) increase over the adopted payable levy of \$1,025,843.

Post reviewed a list of considerations affecting the coming year's budget, and commented that two primary factors are influencing the determination of the preliminary 2010 levy – one positive and one negative. On the positive side, the proposed 2010 debt service levy of \$153,337 represents an expenditure reduction of \$16,151 from the payable 2009 debt service levy of \$169,488 as a result of the advance refunding bond action taken by the Council earlier in the year. However, on the negative side, the 2010 unallotted Local Government Aid (LGA) expected to be received of \$44,271 represents a revenue reduction of \$96,771 from the certified and budgeted 2009 LGA amount of \$141,042.

Post responded to Council member questions relative to budget allocation of a part-time Administrative Assistant position's salary, the likelihood of additional LGA loss, and the public hearing process for budget adoption.

Mayor Gilbert clarified that the preliminary budget once approved is a "not to exceed" budget and the final budget adopted will not exceed the current proposal.

A motion was made by Henderson, seconded by Carpenter, to adopt Resolution No. 2009-027 establishing the preliminary 2009 tax levy payable in 2010 for the City of Long Lake. Ayes: all.

A motion was made by Carpenter, seconded by Olson, to adopt Resolution No. 2009-028 establishing 2010 Truth in Taxation public hearing dates for the City of Long Lake. Ayes: all.

OTHER BUSINESS

Twin Cities River Rats Barefoot Waterski Tournament – Council member Olson asked why there were orange buoys out in Long Lake. Mayor Gilbert responded they were remaining from the recent Twin Cities River Rats Barefoot Waterski Tournament. Council members discussed the event and were pleased the organization continues to use Long Lake annually.

Long Lake Water Association – Post stated that the Long Lake Water Association would be meeting on September 30, 2009 at City Hall beginning at 6:30 pm, and interested individuals are welcome to attend.

Staff Vacation Days – Post noted that City Clerk Moeller would be on vacation the remainder of the week, and that he would be out of the office all of the following week.

Project List – Post distributed a list of open items to be completed or discussed to the Council. Council members appreciated the list. Council member Olson stated it would be nice to see a similar list on a monthly basis.

Strategic Goals – Council member Carpenter had recently reviewed his notes from the Council's strategic goal-setting session and commented that it would be good to revisit goals discussed. Council member Olson was in agreement.

Update on Watermain Projects – Wurzer updated the Council on the status of the Highway 12 Watermain Repair and Highway 12 Watermain Replacement projects; and indicated that progress on both projects was moving forward well.

Highway 12 Mill and Overlay – Mayor Gilbert stated that in the weeks to follow Mn/DOT would be beginning the mill and overlay project along old Highway 12. Hopefully by late October the project will be completed. Council member Olson asked whether a Mn/DOT representative had attended the recent Chamber of Commerce meeting. Mayor Gilbert responded that they had, and it was his understanding the project is intended to be complete around the end of October.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:08 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk