



**MINUTES
CITY COUNCIL MEETING
August 4, 2008**

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor Pro-Tempore: Ben Goodwin; Council: Sam Rettinger, Sharon Henderson, and Jim Benson

Staff Present: City Administrator: Steve Stahmer; Finance Director: Terry Post; Fire Chief: James Van Eyll; and City Clerk: Jeanette Moeller

Absent: Mayor: Randy Gilbert (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

*A motion was made by Benson, seconded by Henderson, to approve the Agenda as presented.
Ayes: all.*

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of July 15, 2008 City Council Work Session
- B. Approve Minutes of July 15, 2008 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2008-35 Approving Issuance of a Special Event Permit for the 2008 Corn Days Parade
- E. Adopt Resolution No. 2008-36 Approving Issuance of Liquor Licenses for Long Lake Enterprises, Inc. Doing Business as Birch's
- F. Adopt Resolution No. 2008-37 Appointing Election Judges for the September 9, 2008 State Primary Election
- G. Adopt Resolution No. 2008-38 Approving Issuance of a Special Event Permit for the Snap Fitness 5K Fundraiser

A motion was made by Henderson, seconded by Rettinger, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Assistant Chief Officer Appointment

Fire Chief Van Eyll stated that after an application and interview process, he and the City Administrator had consulted and recommended that David Goman be appointed to the position of Assistant Chief of Operations and Lee Berglund as Assistant Chief of Training and Safety. The

candidate interviews were conducted by a panel that consisted of senior firefighters, Police Chiefs, City Administrator Stahmer and the Fire Chief.

David Goman has been with the Long Lake Fire Department for almost seven years. He currently holds the position of Station Captain at Station 1. He also was a Fire Lieutenant and assisting in coordinating the Navarre transition.

Lee Berglund has been with the Long Lake Fire Department for almost two years but also has been serving on another local fire department for almost five years. He currently holds the position of Fire Lieutenant at Station 2 and is also the Training Officer.

Fire Chief Van Eyll presented and introduced both nominees.

A motion was made by Henderson, seconded by Benson, to appoint David Goman to Assistant Chief of Operations and Lee Berglund to Assistant Chief of Training and Safety. Ayes: all.

City Assessor Contract

Stahmer reported that previously the City Council interviewed candidates to perform contract assessing services and act as the City Assessor. Following the interviews, the Council voted in favor of contracting with independent consultants Michael Schachterle and Michael Sheplee (Assessing Partners) to perform those services pending execution of a new contract.

Unlike past contracts with Mr. Schachterle for assessing services, the proposed contract reflects a one year term, with renewal to be considered in June of 2009. In addition, the City would have the right to terminate the contract with or without cause upon 30 days notice. The termination language is written more in the favor of the City than what was included in past contracts. Stahmer noted that no other City consultant has a multi-year contract with the City, and all can be terminated at will with no required notice or statement of cause. The new language is intended to bring the City Assessor consultant contract closer in line with the City's other consultant contracts. Staff would not be actively pursuing proposals from other contractors prior to the next RFP review in five years unless there was a significant performance issue or Council direction given to do so.

Council member Henderson commented that she had not voted to contract with Mr. Schachterle and recalled that in 2005, Mr. Schachterle's performance had been investigated by Hennepin County. It was found that he had valued commercial properties substantially lower than the correct threshold; therefore, the County had to conduct a re-valuation of the City's commercial properties resulting in a bill of nearly \$12,000. She thought that it would be very appropriate to measure his work for the year through annual contract renewal to see that his performance is up to par.

Stahmer indicated the City Attorney had reviewed the proposed contract and had already made minor changes where needed.

A motion was made by Benson, seconded by Goodwin, to approve the Agreement for City Assessor Services/Independent Contractor Agreement with Michael Schachterle and Michael Sheplee and to authorize its execution by the Mayor Pro-Tempore and City Administrator. Ayes: Rettinger, Goodwin, Benson. Nays: Henderson. Motion carried.

Award Contract for Wayzata Boulevard Landscaping Project

Stahmer stated that bids for the Wayzata Boulevard Landscaping Project were received and opened on July 31. Two bids arrived, but only one bid was found to be complete and valid. Sunram Construction out of Corcoran submitted the one valid bid, while Cedar Ridge Landscaping did not

produce the required bid bond until after the 10:00 am deadline, and their bid did not contain the two required affidavits. Therefore, Sunram produced the only valid bid for the project.

Stahmer noted that, while the total Cedar Ridge bid would have been lower if it had been valid, the two bids were less than \$50 apart when only the Base Bid and Bid Alternate No. 1 are included, and Sunram is lower on the Base Bid alone. Although the City has only one valid bid to consider, the invalid bid does serve to verify that the Sunram bid is competitive, with the exception of Bid Alternate No. 2 which is the lighting portion of the project. On Bid Alternate No. 2, Sunram's estimate is extremely high. Stahmer and landscape architect Brady Halverson had discussed putting forward a request to the Council for a motion to accept the base bid plus Bid Alternate No. 1 from Sunram Construction, rejecting Bid Alternate No. 2. If the Council would like to move forward with the lighting rather than waiting, the City could independently negotiate and obtain quotes from electricians for the lighting work.

Mr. Halverson indicated he had contacted references for Sunram Construction to be sure they could do the work.

Post stated that in terms of whether to do the lighting now or in five years, at this point the City has an identifiable funding sources for the work. In five years, it was unknown what funding source might be available.

Council and staff discussed the process for obtaining quotes for the lighting work.

A motion was made by Henderson, seconded by Rettinger, to award the contract for Wayzata Boulevard Gateway Landscaping Improvements including the Base Bid and Bid Alternate No. 1 to Sunram Construction and authorize its execution by the City Administrator. Ayes: all.

A motion was made by Henderson, seconded by Benson, to direct staff to obtain quotes for the lighting portion of the Wayzata Boulevard Gateway Landscaping Improvements project with the intent that the lighting and landscaping projects would occur simultaneously. Ayes: all.

OTHER BUSINESS

Pink Champagne – Council member Henderson had visited a new business in Long Lake, a women's and children's clothing store named Pink Champagne. She welcomed the business owner to the community and encouraged a visit to her new store.

National Night Out – Mayor Pro-Tempore Goodwin asked if there was a list of National Night Out parties that would be held in Long Lake. Moeller replied that thus far, only one party in Long Lake had been confirmed – that party would be taking place on Charles Street. She indicated though that the Orono Police had received some last minute inquiries about party hosting, and said she would provide the Council with an updated list of Long Lake events.

Corn Days – Mayor Pro-Tempore Goodwin encouraged everyone to attend the Corn Days summer festival during the upcoming weekend, and noted the Council would be riding in the Corn Days Parade taking place Sunday at 12:00 noon.

Joint Work Session – Stahmer reminded the Council that a joint work session had been scheduled with the Planning Commission to be held August 12.

Birch's Restaurant – Moeller noted that earlier in the meeting, liquor licenses had been approved for the new Birch's restaurant. Birch's is planning to open for business on August 19. They are initially intending to be open for dinner hours only, with lunch and weekend breakfast hours to be added mid-fall. She distributed copies of the restaurant's menu to Council members and welcomed Birch's to the community.

ADJOURN

Hearing no objection, Mayor Pro-Tempore Goodwin adjourned the meeting by general consent at 7:04 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk