



**MINUTES
CITY COUNCIL MEETING
March 18, 2008**

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor: Randy Gilbert; Council: Sharon Henderson, Ben Goodwin, Jim Benson

Staff Present: City Administrator: Steve Stahmer; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

Absent: Council: Sam Rettinger (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Benson, seconded by Goodwin, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of March 6, 2008 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Approve Resolution 2008-19, 2008 Annual Performance Review City Planner David Abel
- D. Authorize City Administrator to Hire Part-Time, Seasonal Public Works Employee

A motion was made by Benson, seconded by Henderson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Wayzata Boulevard Landscaping Plan: Presentation, Discussion and Approval of Draft Plan

Stahmer reported City Council and staff have been working with landscape architect Brady Halvorson of SEH to develop and refine a landscaping plan for the south side of Wayzata Boulevard near the new Highway 12 berm and barrier fence.

The purpose of this agenda item is to discuss the current plan and receive public input.

Landscape engineer Brady Halvorson, SEH, provided a detailed review of the draft plan. He responded to Council member questions regarding types of plantings to be used in particular areas.

Public Works Director Wurzer discussed on going maintenance that would be needed for both landscaping and any irrigation, as well as the effect of salt on plantings and hardscape elements.

A motion was made by Henderson, seconded by Goodwin, to instruct staff and the landscape engineer to proceed with development of plans and specifications, including alternates for an irrigation system and solar lighting, for the purpose of bidding the Wayzata Boulevard landscaping project. Ayes: all.

Extension of Fire Officer Terms

Stahmer stated that he and incoming Fire Chief Van Eyll met to discuss the immediate officer structure given the fact that Chief Van Eyll will need to recommend a slate of officers in the near future, but will likely need some time to evaluate Department operations and personnel before doing so.

Stahmer and Van Eyll were jointly recommending that the terms of the current Lieutenants, Captains and the Assistant Chief be extended for up to three months. During that three month period, Van Eyll will evaluate operations and personnel and then bring back a recommended officer group for approval by Council. It is also likely that the new Chief will be making recommendations regarding the actual structure/organizational chart of the officer group to include the number, respective ranks and the duties of officers.

While current Chief Steve Becker's term as Chief will expire on March 24, 2008, his cooperation will be critical to a successful transition. Therefore, incoming Chief Van Eyll recommends that Mr. Becker be named an Assistant Chief during this three-month period. If approved by Council, the Department would then be operating with two Assistant Chiefs during this time.

As the current Fire Department Bylaws are rewritten into a Department Handbook in the near future, it will be recommended that the Officer Selection Process be greatly modified given the existence of a full-time Chief. It is recommended that the Chief develop the slate of recommended officers, and that the Chief and City Administrator make their recommendations to the City Council for approval. Thus, the Nominating and Selection Committees will no longer be needed in the current form.

A motion was made by Goodwin, seconded by Benson, to extend the terms of the existing Fire Department Lieutenants, Captains and Assistant Chief Brown and to name Steve Becker as an additional Assistant Chief for up to three months ending June 30, 2008, within which time the incoming Chief shall develop formal recommendations as to the ultimate officer structure and appointments. Ayes: all.

Public Works Spring / Summer Task List Presentation

Wurzer presented a list of Public Works projects Department staff are and will be working on in the coming months. Wurzer stated the Department would be placing a high priority on undertaking efforts to address the City's inflow and infiltration (I/I) issues. Once the frost has come out of the ground, staff will begin doing manhole surveys, service spot checks, and comparing findings to the results of the 1991 inspections to isolate any changes.

Stahmer reported that the residential water meter replacement program was substantially complete, with the number of replacements still needed being in the single digits. He complimented Public Works for their efforts in picking up where the City's contractor had left off.

Wurzer also indicated that the beach restoration project had been completed and the sand blanket is now in place.

Wurzer requested that Council members review the list and contact him with any questions or suggestions for priorities.

Mayor Gilbert and Council thanked Wurzer for providing the task list.

OTHER BUSINESS

Fire Relief Pancake Breakfast – Mayor Gilbert announced that the Long Lake Fire Relief Association annual pancake breakfast would be held April 20, 2008. He also stated he had received a request for waiver of the standard temporary sign permit fee. It was the consensus of Council members present that the fee could be waived.

Youth Group Use of Holbrook Park – Mayor Gilbert had spoken with local youth sporting associations interested in using Holbrook Park. City Clerk Moeller stated that a seasonal reservation application was available for any interested group; and noted that one sporting association had already reserved the facilities for their upcoming season. Mayor Gilbert indicated he hoped the concession stand could be made available for use in the future, and discussed his interest in researching grant opportunities for an expansion of the infield.

Mayor's Coffee Meeting – Mayor Gilbert stated he would be rescheduling his Saturday, March 22 coffee meeting at the Red Rooster due to the Easter weekend. A new date will be announced when available.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:15 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk